

MAKHANLAL CHATURVEDI RASHTRIYA PATRAKARITA EVAM SANCHAR

VISHWAVIDYALAYA, BHOPAL

REGULATION NO -22

Doctor of Philosophy (Ph. D)

A. TITLE, COMMENCEMENT AND DEFINITIONS:

- 1 This Regulation may be called “Makhanlal Chaturvedi Rashtriya Patrakarita Evam Sanchar Vishwavidyalaya-Conduct of Doctor of Philosophy (Ph. D) Degree Regulation, 2010.
- 2 It shall come into force from the 20th December, 2010.
- 3 These Regulations shall apply to the courses conducted by the University Teaching Department at Bhopal and all campuses of the University

DEFINITIONS:

4. (a) “Act” means Makhanlal Chaturvedi Rashtriya Patrakaritha Evam Sanchar Vishwavidyalaya Adhiniyam No 15, 1990 read with the amending Act No. 8 of 2000;
- (b) “Academic Council” means the Academic Council constituted under the Act
- (c) “University” means Makhanlal Chaturvedi Rashtriya Patrakarita Evam Sanchar Vishwavidyalaya, Bhopal.
- (d) “Vice Chancellor” means the Vice Chancellor of the University;
- (e) “Rector” means the Rector of the University;
- (f) "HOD" means Head of the academic department of the University
- (g) “Registrar” means the Registrar of the University and includes Dy. Registrar of the University.
- (h) "Research scholar" means candidate who is pursuing Ph. D programme in the University

B. ELIGIBILITY:

A candidate for the degree of Doctor of Philosophy of the University should hold Master's Degree in the relevant discipline related to Mass Communication, Journalism,

Advertising. Public Relations, Management, Library Science, Computer Science, Computer Applications of a university/deemed university incorporated by law and recognized by the University Grants Commission.

A candidate shall be eligible to applying for the Ph. D Degree in the University if he/she has secured at least 55 percent marks or an equivalent grade (50 percent or equivalent grade in case of candidates belonging to Sc or ST category) at the Master's Degree in the disciplines mentioned above..

University will hold Entrance Examination once in an academic year for Ph. D degree. The eligibility obtained in the entrance test shall stand valid for two years from the date of declaration of result of entrance test. Entrance test will be a qualifying test. Candidates securing 50% or more in the entrance test will be eligible for enrolling into course work.

C. HOW TO APPLY FOR Ph. D ENTRANCE TEST:

Advertisement for the receipt of applications for the Entrance Test for Ph. D. will be issued in newspaper(s) and a notification on the University Website. Scholars desirous of registering for Ph. D. in the university shall submit their applications as per the instructions on the Website.

The applications received in the prescribed form shall be considered for admission test of Ph. D Degree, which will be available from the office of Registrar, MCRPSV/ website **mcu.ac.in**

Registration for Foreign scholars:

Foreign students who wish to register in Ph. D degree of this University in the areas of Mass Communication/Computer Science may submit the application to the University. Foreign students shall be exempted from the written test. Their case would be decided by a committee appointed by Vice Chancellor.

D. RESEARCH SUPERVISOR:

The Research Supervisor/Guide shall be any teacher of the University(regular or contractual) who is designated as Lecturer, Reader, Professor (or designation as specified by the UGC) and must have Master & Ph. D in the related subject. or published research work of high standard to be decided by a committee constituted by the Vice Chancellor.

A Reader with minimum one year experience of PG teaching after Ph.D. will be eligible.

A Lecturer with minimum of two years of PG teaching after Ph.D. will be eligible.

Maximum Number of scholars for each Research Supervisor

- i) Professor: eight
- ii) Reader: six
- iii) Lecturer: four

E. ALLOCATION OF SUPERVISOR:

The Research Degree Committee of the University will finally approve the allocation of supervisor.

F. COURSE WORK:

A scholar who has qualified the Entrance Test of the University will have to attend a course work for the preparation of Ph.D. of minimum one semester. The syllabus of the course work will be as approved by the Academic Council. Each scholar after the completion of the course work will have to sit in an examination held by the university. A scholar will be considered to have passed the course work examination as per the decision of the academic council.

Research scholar will not be allowed to be in full time employment during the course work.

A research scholar who has attended and qualified the course work examination can submit the synopsis of the research work in the concerned Department of the University. Synopsis should include introduction, review of literature, objectives, research methods, academic relevance and bibliography

Any candidate found to be violating this clause will be disqualified and his registration will be cancelled.

G. DEPARTMENTAL RESEARCH COMMITTEE (DRC):

Departments shall have Departmental Research Committee (DRC) duly constituted by the Vice Chancellor from time to time. The DRC shall screen, scrutinize and evaluate all the research synopsis received from the research scholar signed and approved by a proposed supervisor who is eligible as per University rules and make suitable

amendments, if any, and send their recommendation to the Research Degree Committee (RDC)

There can be external experts nominated by the V.C.

H. STRUCTURE OF RESEARCH DEGREE COMMITTEE (RDC):

Research Degree Committee (RDC) of the university shall consist of:

1. Vice Chancellor - Chairman
2. Concerned Head of Department
3. Senior most Professor of the concerned Department
4. Two external members nominated by VC
5. Registrar – Member Secretary.
6. The V.C may nominate as and when necessary other member(s) of the faculty as special invitee(s)

I. PROCESS OF REGISTRATION:

The application duly signed and approved by supervisor, who is eligible as per University rules shall be scrutinized and recommended by the Department Research Committee (DRC) shall be placed before the Research Degree Committee (RDC).

The candidate shall be required to make power point presentation of not more than 20 minutes of the proposed work before the Research Degree Committee (RDC). RDC will either approve, suggest amendments or reject the research proposal and the decision will be communicated to candidate. Candidate will be required to enroll for Ph. D programme within one month after the approval. The candidates whose research proposals have been recommended for improvement will be required to re-submit the synopsis within 90 days from the date of such communication. The DRC will again evaluate the synopsis and the process will follow.

Its proceedings shall be submitted to the Vice Chancellor/Chairman Research Degree Committee (RDC) for formal approval.

No. TA and DA shall be payable to the candidate for attending the Research Degree Committee meeting.

The Research Degree Committee should normally meet at least twice in an academic year.

The Research Degree Committee (RDC) will also select the Research Supervisors on the basis of recommendation by Departmental Research Committee (DRC). The Research Degree Committee (RDC) will also take decision on the proposals of the guides who are eligible under the criteria provided in this Regulation

J. PROSECUTION OF RESEARCH:

1. Each candidate will be required to spend at least 40 days each year in the University at Bhopal campus. During which he/she will be required to interact with supervisor and the teachers of the Department. He/she will also be expected to get involved in the teaching.
2. Each candidate will submit his progress report once in every six months to the Registrar, through the HOD signed and approved by supervisor.
3. Each scholar will make a power point presentation about the progress made in the department once a year.
4. If the progress of work is found unsatisfactory in two successive reports or no report is received for a period of one year, the Vice Chancellor may order the removal of the name of the scholar from the list of those registered for Ph. D degree.
- 5.. Each research scholar will make a power point presentation of the work done before the submission of the Ph. D thesis in the concerned department.
6. The candidate may, not later than eight months from the date of registration, partly change the topic of research on the recommendations of the Research Supervisor concerned with the approval of the Vice Chancellor.
7. Research Degree Committee may permit to change of the Research Supervisor if he/she (the Research Supervisor) is unable to continue for one or the other reason.

In such a case, minor amendments in the topic and the synopsis may also be permitted.

8. The title, however, of the research shall not be altogether changed under any circumstances.
9. A candidate shall be permitted to submit his/her thesis not earlier than 30 months from the date of his/her registration, which is inclusive of the duration of course work.
10. In case a candidate does not submit his/her thesis within four calendar years from the date of registration, the permission granted to him, unless the time is extended by the Vice Chancellor on the recommendation of the Guide, shall lapse and the name of the candidate shall be removed from the list of those registered for Ph. D Degree. The period thus extended shall not exceed one calendar year.

In genuine cases, however, where the Vice Chancellor is satisfied that the delay in applying for any extension in the research period is not due to lack of diligence on the part of candidate and the cancellation of registration will be a great hardship to the candidate, the Vice Chancellor may grant extension of the research period on the application received after the expiry of four calendar years from the date of registration, but in no case shall such permission be granted after one calendar year from the expiry of four calendar years and the total research period shall not exceed five calendar years from the date of registration.

K. SUBMISSION:

The thesis must be either in Hindi or in English.

1. After the thesis is completed, the candidate will submit his/her thesis duly computer typed/printed on each side of the paper in four hard bound copies.

Hindi: Font type devlys 010 10, font size 14 for text, 16 for para headings and 18 for chapter headings, with line space 1.5, a margin of 8 cm on the binding side, margin of 4 cm on all borders.

2. Typography:English: The type face for thesis in English will be Aerial, font size 12 for the text,, 14 for paragraph headings and 16 for chapter headings, with line space 1.5, a margin of 8 cm on the binding side, margin of 4 cm on all borders.

3. The candidate will have to submit the following documents along with the thesis:

1. Four bound copies of the thesis
2. . Copy of the thesis in page maker on CD
3. Under no condition, spiral bound copies will be accepted
4. Declaration from the candidate that the thesis embodies his own work and he/she worked under the supervision at the approved place of work for the required period as per the provisions of the Regulation;

5. That it is a piece of research work characterized either by the discovery of facts or by a fresh approach towards the interpretation of facts in either case it should evince the candidate's capacity for critical examination and sound judgment.
6. The candidate shall communicate how far the thesis embodies the result of his/her own observations and in what respects his/her investigation appears to advance knowledge in the subject;
7. That it is satisfactory from the point of language and presentation of subject matter;
8. The certificate from the guide together with co-guide, if any, that the thesis fulfills the requirements of the regulation relating to Ph.D degree of the university; that the thesis embodies the work of the research scholar himself;
9. That the research scholar worked under him for the period as provided by this regulation.

L. EVALUATION AND ASSESSMENT METHODS:

1. Ph. D scholar shall publish at least one research paper in refereed Journal before the submission of the thesis and produce evidence for the same in the form of acceptance letter or the reprint;

2. The thesis produced by the Ph. D student in the Departments and submitted to the University, shall be evaluated by at least two experts, out of which at least one shall be from outside the State. A panel of eight (8) examiners shall be submitted by DRC out of which two names will be approved by VC.

The thesis will be sent to two different examiners. Examiners will give their comments on the thesis in which either they will accept or suggest some changes or reject the thesis.

If any examiner expresses his/her inability to the work as assigned, or fails to return the thesis in the stipulated time, the Vice Chancellor may appoint another examiner from the panel recommended by the RDC:

- a. In case both the examiners disapprove the thesis or one of them disapproves the thesis and other recommends a revision, it shall be rejected;
- b. If one of the examiners approves the thesis and the other recommends revision or if both the examiners recommend that the candidate be required to improve his/her thesis, the candidate shall be called upon to resubmit the thesis after revision, in the light of the examiner's observations;
- c. If one examiner approves the thesis and the other disapproves it, the thesis shall be sent for evaluation to the third examiner from the approved panel together with the report of the two examiners without discussing their identity. The opinion of the third examiner shall be final;
- d. If the examiners recommend that the candidate be asked to improve his/her thesis, the Vice Chancellor shall permit the candidate to resubmit his/her thesis not earlier than three months and not later than eighteen months the

period being counted from the date of decision of Vice Chancellor granting the permission. All the copies of the thesis submitted by the candidate will be returned to him/her. In case of re-submission, the candidate must certify that these are revised copies. In case a candidate is allowed to resubmit his/her thesis, he/she shall have to pay a fresh fee as stipulated, at the time of resubmitting his/her thesis, it shall not be necessary for him/her to reproduce

- e. any certificate of further attendance at the institution at which he/she has carried on his/her work. The re-submitted thesis shall be examined, as far as possible, by the old set of examiners;
 - f. The examiners shall categorically recommend, in the prescribed proforma, acceptance or rejection or revision of the thesis and also give their detailed comments;
 - g. The examiners shall submit their report to the University confidentially;
 - h. The examiners shall state if the thesis complies with the following conditions in case they recommend the award of Degree:-
 - i) That it is a piece of research work characterizes either the discovery of facts or by a fresh approach towards the interpretation of facts;
 - ii) That the thesis evinces the candidate's capacity for critical examination and sound judgment;
 - iii) That it is satisfactory from point of language and presentation of such matter.
3. On receipt of satisfactory evaluation reports, Ph. D student shall undergo a viva-voce examination which shall also be openly defended.

M. VIVA-VOCE:

1. If both the examiners accept the thesis for award of Ph.D degree, the candidate will have to appear for open viva-voce before a Board of Examiners which will consist of one external examiner who has acted as a referee, the guide, the co-guide, if any, and the Vice Chancellor or his nominee.
2. Viva-voce will be conducted by a committee constituted by VC or his/her nominee comprising of concerned HODs, two experts nominated by VC and the supervisor. Viva-voce examination notification will be issued and all faculty members, research scholars, students will be invited to attend the viva-voce by the Controller of Examination.
 - a. If the candidate fails to give satisfactory replies in the viva-voce, the Board of Examiners may recommend for re-viva after a period of three months. But even during the re-viva, the candidate fails to give satisfactory replies; the research work will be treated as cancelled. For the second viva-voce, the candidate shall pay additional fee as stipulated;
 - b. The date of viva-voce shall be decided in consultation with the Head of the Department, the guide and the external examiner. The information regarding viva-voce will be communicated well in advance to the student for necessary preparation;
 - c. Report of Evaluation (viva-voce) will be confidentially submitted to the university.

3. After the conduct of viva-voce and submission of the signed report by the examiners candidate will respond to the queries from the teachers, scholars and others present for the viva voce.

After acceptance of the thesis by the Board of Examiners, a detailed report shall be placed before the Academic Council of the university, which in turn shall accord permission to award Ph. D to the said candidate or if the Academic Council is not meeting shortly, the Vice Chancellor Research Degree Committee (RDC) may approve award of Ph. D and the approval may be reported to the Academic Council in its next meeting.

Registration may be cancelled at any time in case of indiscipline or for not abiding by the provisions of the Regulation or unsatisfactory explanation of the candidate.

On detection of any irregularity, the university shall take suitable steps to withdraw the degree as per provisions of Section 6(12) of the Adhinyam. Any candidate who fails to submit six monthly progress reports will be issued a warning and if she/he fails to submit the six monthly reports, the registration shall be liable to be cancelled.

No TA/DA shall be payable to the candidate for attending the viva-voce

N. FEES FOR THE RESEARCH:

1. The application Form fee – Rs. 500/ for General category and Rs.300/ for SC/ST
2. Enrolment fee for course work – Rs. 1,000/-

3. Registration fee for Ph. D = Rs. 10,000/-
4. Tuition Fee for course work – Rs. 15,000/- for six months or part thereof
5. Course work examination fee – Rs. 300/-
6. Tuition fee (from the date of enrollment)– Rs. 25,000/- (Annual) to be deposited with Progress report
7. Library caution money – Rs. 2,500/- (Refundable)
8. Identity Card – Rs. 100/-
9. Extension fee – Rs. 3,000/- (per year after two years in addition to tuition fee)
10. Student Welfare Fund (As per university rule)
11. Library fee – Rs. 1,000/- (per six months)
12. Submission fee – Rs. 10,000/-
13. Examination fee Rs. 20,000/-
14. Viva-voce fee Rs. 5,000/-
15. Second viva-voce – Rs. 10,000/-
16. Re-submission fee – Rs. 10,000/-
18. Any other fee as decided by the university from time to time.

Note: Teachers of the university and teachers under the UGC's scheme of teacher fellowship will not be required to pay any library fees.

Fee for Foreign Research scholars:

1. The application Form fee – (\$ 40) for General category and (\$ 25) for SC/ST
2. Enrolment fee for course work – (\$75)
3. Registration fee for Ph. D – (\$750)
4. Tuition Fee for course work – (\$1100) for six months or part thereof
5. Course work examination fee – (\$25)
6. Tuition fee (from the date of enrollment)–(\$1900) (Annual) to be deposited with Progress report
7. Library caution money – (\$180) (Refundable)
8. Identity Card – (\$3)
9. Extension fee –(\$225)(per year after two years in addition to tuition fee.)
10. Student Welfare Fund (As per university rule)
11. Library fee – (\$73) (per six months)
12. Submission fee – (\$750)

- 13 Examination fee – (\$1500)
14. Viva-voce fee- (\$375)
15. Second viva-voce – (\$750)
16. Re-submission fee – (\$750)
18. Any other fee as decided by the university from time to time.