



MAKHANLAL CHATURVEDI NATIONAL UNIVERSITY OF JOURNALISM AND COMMUNICATION

Bhopal-462011

APPLICATION FORM (For the post of Deputy Law Officer)

(Last date of receipt of application form is 28/09/2018)

Advt. No

D.D. No. Bank Date.....

* Application Fee (Rs. 500/- for General and Rs. 300/- for SC/ST of Madhya Pradesh state candidates) to be submitted by D.D. payable to Registrar, MCNUJ&C, Bhopal.

Affix
Recent Passport
size
Photograph

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms.....

2. Date of Birth (in words).....

3. Father's/Spouse Name.....

4. Mailing Address

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.....Pin Code

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Tel. No (with STD code).....

Mobile.....

E-mail ID.....

5. Marital Status.....

6. Nationality.....

7. State of Domicile

8. Category: SC/ST/OBC/General/Other.....

Please specify any other

9. EDUCATIONAL QUALIFICATIONS (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/ College/University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing/ award

* Attach separate sheet if necessary.

10. Details of Employment Experience: (In chronological order starting with the most recent)

Sl. No.	Institution	Post held/ Designation	Period of Employment		Nature of duties	Basic salary last drawn, pay scale and Grade Pay
			From	To		

* Attach separate sheet if necessary.

11. Any other information you may like to give in support of your candidature for the post applied for:

12. How do you find yourself suitable for the position:

13. (a) Membership/Fellowship of other institutions/professional societies:

(b) Other activities/Responsibilities:

(c) Any other relevant information, if not given above:

14. (a) Has there been any break in your academic career? If so, give details.

(b) Have you been punished during your studies at College/University? If so, give details.

(c) Have you been punished during your services or convicted by a court of law? If so, give details.

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

(e) Do you have any case pending against you in any court of law? If yes, give details.

15. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

16. If selected for appointment, what notice would you require for joining the post?

17. Names and Addresses of Two Referees*:

(i)	(ii)
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.....

(*Recommendations from two Referees, not related to the applicants, who are closely acquainted with the applicant's, accomplishment and capabilities.)

18. DECLARATION BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date:

(Signature of the Candidate)

Place:

Name:

Important Note:

1. Please enclose self attested copies of the testimonials along with the application. Those should be presented in original at the time of interview during scrutiny.
2. The employed candidate should submit "No Objection Certificate" obtained from the employer at the time of interview, failing which the candidate will not be allowed to appear in the interview.
3. **Filled application forms must reach the university by 28/09/2018 at 05:30 PM by Speed Post only.**